

ATTENTION ALL DEALERS

The image shows a portion of the MVDB 61 Salesperson License Application form. The section titled '4. EMPLOYING DEALER CERTIFICATION' is circled in red. This section includes fields for 'EMPLOYING DEALER', 'DEALER IDENTIFICATION NUMBER', 'DEALER CITY', 'DEALER STATE', and 'DEALER ZIP CODE'. Below these fields is a 'Criminal Record Check' section with a 'VENDOR NAME' field and a 'BACKGROUND CHECK REPORT NUMBER' field. A 'PRIMARY NOTICE' section is also visible, containing text about the application process and a warning against providing false information.

Dealers are responsible for completing the required background checks for **initial** salesperson licenses. Prior to submitting the MVDB 61 to license a new salesperson, a criminal background check is required. Please contact one of the providers listed below to complete your background checks. **Be sure to select the complete MVDB background check package.** Upon completing the background check the vendor will assign a unique background identifier code specific to the applicant. This identifier code is what you will insert into the MVDB 61 prior to sending the application to the MVDB.

Only the providers listed below are authorized by the MVDB.

Screening One
Paul Craddock
919-533-5005

Paul.Craddock@screeningone.com

Partnership Screening International Inc.

Jim Hulburt

j.hulburt@psiva.com

804-221-2341

Bill Auchmoody

b.auchmoody@psiva.com

804-908-4771

Accurate Background

1-866-255-1852

Connect@Accurate.com

Reliantcy

1-800-649-1243

support@reliantcy.com

The Cole Group

Paige Johnson

1-800-337-0165

mvdb@thecolegroup.com

Alliance

Brittany Bollinger

1-866-590-8715

info@alliancebackground.com

Hireology

Hireology Support

1-800-219-6780

support@hireology.com

NOTE: Some of the background providers may require exclusive use agreements or minimum service agreements to utilize their services.

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